



Regular Board Meeting
01/20/2025 06:00 PM
East Marshall District Office
204 Center
Gilman, Iowa 50106

MEETING MINUTES

East Marshall Community School District
204 West Center Street
P.O. Box 159
Gilman, Iowa 50106
Ph. (641) 498-7481/Fax (641) 498-2035
Anthony Ryan, Superintendent
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Matt Rasmusson High School Princ. (641) 479-2785	Kim Tarbell M.S. Princ. (641) 498-7483	Mark Albertsen Elementary Princ. (641) 476-3342	Allison Frost Business Manager (641) 498-7481
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TENTATIVE AGENDA

NOTICE OF REGULAR BOARD MEETING

You are hereby notified that the Board of Education of the East Marshall Community School District will conduct a Regular School Board meeting at the District Office in
Gilman, Iowa on Monday, January 20, 2025 at 6:00pm.
At the meeting, the tentative agenda will be as follows:

The tentative agenda will follow School Board Policy 210.05. As defined in Board Policy 210.05, additions, adjustments, and updates may occur to the posted agenda up to 24 hours prior to the posted date and time of the board meeting.

Attendees

Voting Members

Lisa Meling, Board President
Megan Ruopp, Board Vice President
Andrea Terrones, Board Member
Elizabeth Crandon, Board Member
AnnDee Bloom, Board Member

Non-Voting Members

Anthony Ryan, Superintendent
Allison Frost, Business Manager

1. Call Meeting to Order, Read the Mission Statement, and Approve Agenda

Board President Meling called the Regular Meeting to Order at 6:30 p.m. Those in attendance: Lisa Meling, Megan Ruopp, Ann Dee Bloom, Elizabeth Crandon and Andrea Terrones; Superintendent Anthony Ryan; Business Manager/Board Secretary Allison Frost. Ruopp read the District's mission statement. Crandon made the motion

to approve the agenda, removing Item 3 (Closed Session) from the agenda; second by Terrones. All in favor.

Motion made by: Elizabeth Crandon

Motion seconded by: Andrea Terrones

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

2. Greet Visitors and Hear Citizen Concerns and Comments

One citizen in attendance--no comments or concerns to share.

3. Closed Session pursuant to Iowa Code, Section 21.5(1)(a)(i)

- A. Closed Session pursuant to Iowa Code, Section 21.5(1)(a) to review or discuss records which are required or authorized by state or federal law to be kept confidential and Section 21.5 (1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.**

4. Staff Presentation(s):

No staff presentation this month.

5. Approve Consent Agenda

Terrones made the motion to approve the Consent Agenda; second by Bloom. All in favor.

Motion made by: Andrea Terrones

Motion seconded by: AnnDee Bloom

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

A. Good Things in Schools

a. Bells and Whistles

b. Other

B. Approval of Board Meeting Minutes

Approval of board meeting minutes from 12/09/2024.

C. Approval of Bills, Invoices, and Financial Statements

Approval of Bills, Invoices, and Financial Statements as presented.

D. Approve donations and fundraisers .

Approval of the following donations:

Donation of \$300 was made by Steve & Jennifer Kitman for the Kids Benefit Fund.

Donation of \$100 was made by Steve Edwards to apply to the Students

in Need Lunch account.

Donation of \$250 was made by LaMoille Congregational Community Church for the Kids Benefit Fund.

Donation of \$2000 to \$2500 will be made from Diane Crosser Roseland Funeral Memorial Funds - funds to be for Special Education program.

E. Approval of Request to Discard Obsolete Equipment per Policy 801.01.

Approval of requests to discard the following obsolete/old/unused equipment: library books, textbooks (English, Spanish, Writing, and Grammar)

F. Approval of Interfund Transfers.

No interfund transfers to approve.

G. Approve Interagency Special Education Agreement(s).

No Interagency Special Education Agreement to Approve.

H. Approval of Early Out Adjustments in the Academic Calendar to Align with the Professional Development Needs.

Approval of the following adjustments to the Academic Calendar due to changes in PD days. Changes are as follows:

Tuesday 2/4/25, Teacher PD day, no school for students

Wednesday 2/5/25, Regular school day with 3:20 dismissal

Monday 2/24/25, Regular school day with 3:20 dismissal

Wednesday 2/26/25, 2:20 dismissal for Teacher PD

I. Approvals of Open Enrollment

a. Open Enrollment IN

Approval of the following Open Enrollments In to East Marshall for 2024-2025: Carson Close-Campbell, 3rd grade, from BCLUW

Approval of Rescinding Open Enrollments In to East Marshall for 2024-2025: Jordyn Larson, 8th, attending MVA; Jalexis Fox, 12th, attending MVA; Thomas Jackson, 2nd, attending Iowa Virtual Acedemy.

b. Open Enrollment OUT

Approval of the following Open Enrollments Out of East Marshall for 2024-2025: Camden Clark, 8th, to MVA

J. Approvals on Resignations, Retirements & Contracts

a. Resignations

Approval of the following resignation: Reagan McIlrath as Assistant Softball Coach, effective immediately

b. Retirements

c. Contracts

Approval of the following contracts:

Todd Frye as Middle School Girls Track Coach at \$2,349

Todd Frye as Middle School Boys Baseball Coach at \$2,349

Trisha James as Middle School Associate at \$13.09/hour
Dawn Allison--Approval to pay her for coaching the second position of coaching Middle School Boys Basketball \$2,402 (this has been done in the past when one coach covers both 7th and 8th grade)

K. Reports from Principals and Directors

- a. **High School, Middle School, and Elementary Principals**
- b. **Buildings & Grounds Director**
- c. **Technology Director Report**

6. Discussion of FEH Architects and Facilities Planning Updates

Tony advised that Tyler Riley with FEH was not available to be here tonight. This topic will be an on-going agenda item for several months. The board briefly discussed the FEMA grant for a safe room in Laurel (this was originally presented at the December meeting). The board agrees that we have a need for this and that it would be good for the community. The board wants this put on the agenda as an action item for next month's meeting and to hopefully have Tyler here as well for further discussion and questions.

A. Discussion JBAD Solutions Compensation Summary for FEMA Application Process.

The Board discussed overviews of the FEMA application process. It was decided to have Tyler Riley with FEH attend a future meeting to answer questions and discuss next steps.

7. Approval of Second and Final Reading of Five Year Review of Policy Series 100 & 500.

Approval of Second and Final Reading of Five-year Review of Policy Series 100 & 500. The board would like the policies to state generic titles when possible so that updates are not continuously needed when employees change--the policy should also state that specific names can be found in the student handbooks or websites as these two locations are updated more frequently. Terrones made the motion to approve the Second and Final Reading of Five Year Review of Policy Series 100 & 500; second by Ruopp. All in favor.

Motion made by: Andrea Terrones

Motion seconded by: Megan Ruopp

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

8. Approval of Policy Primer Clarification from IASB.

This is an action item to acknowledge receiving the Vol 32 (2) Primer Policy Clarification from IASB. Motion by Ruopp for approval of policy primer clarification; second by Crandon. All in favor.

Motion made by: Megan Ruopp

Motion seconded by: Elizabeth Crandon

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Andrea Terrones - Yes
Elizabeth Crandon - Yes
AnnDee Bloom - Yes

9. Approval of Updates to Background Fingerprint Policy.

As a Qualified Entity (QE), we are required to comply with pertinent state and federal regulations which include the use of the CHRI Policy packet. The DCI has created the CHRI Policy Packet to assist agencies in developing and documenting their own policies related to CHRI. Motion by Terrones and second by Ruopp to approve the Updates to Background Fingerprint Policy.

Motion made by: Andrea Terrones

Motion seconded by: Megan Ruopp

Voting:

Lisa Meling - Yes
Megan Ruopp - Yes
Andrea Terrones - Yes
Elizabeth Crandon - Yes
AnnDee Bloom - Yes

10. Discussion on Four Day Academic Calendar Research Committee Update.

This topic was brought up in the past and needs to be discussed again. Mr. Ryan is asking for guidance on how the board wants to proceed or if they wish to leave it alone? Mr. Thurm was present and presented the board with some information and statistics from other schools that are currently doing the Four-day calendar. The board had some discussion and would like to work on getting a committee together and start doing some more research on the topic. They are not looking at any changes to be made for the 2025/2026 year; the earliest any changes could potentially take place would be for the 2026/2027 year.

11. Discussion of Media Recording of Board Meetings.

Mr. Ryan advised that Kole Knipfel, Tech Director, received three quotes that were presented to the board. The mid-line quote is for \$13,975. Mr. Ryan is asking for guidance from the board on how they wish to proceed with this topic. The board discussed other options as they feel these quotes are more than they would like to spend. They are requesting for Kole to look into what some other schools are using and get that information for the next meeting.

12. Discussion on Governor's State of the State Address and Public Education.

Brief discussion on topics that Governor Reynolds addressed during the State of the State Address. It appears that the governor is proposing a 2% SSA increase. She is, also, proposing legislation that will have limitations on cell phone use by students. More information will be released on these topics in the near future.

13. Board Professional Development Dialogue/Activity.

Lisa led the discussion on Chapter 8 (The Care and Feeding of Community Members) of the book "The School Board Member's Guidebook".

14. Superintendent Report.

Mr. Ryan discussed the following topics:

- *Stay interviews are being conducted and the feedback has been beneficial.
- *Next DLT meeting is scheduled for January 28th
- *Collection of "why" students are open enrolling out is being collected.
- *The boiler room/tank issue at the high school--the tank on the other side of the wall is surrounded by dirt that was filled in, which is moist, therefore causing the other

issues in that area. This will need to be addressed soon.

*The stream pipe issue at Laurel has been addressed and fixed.

*Recommends moving forward with the FEMA Saferoom Grant writing services that were presented in December. If awarded, the district has an opportunity to become creative with improvements at Laurel.

15. Adjourn

Motion at 8:00 p.m. by Ruopp to Adjourn; second by Terrones. All in favor.

Motion made by: Megan Ruopp

Motion seconded by: Andrea Terrones

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes