



MEETING MINUTES

East Marshall Community School District
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TENTATIVE AGENDA

NOTICE OF REGULAR BOARD MEETING

You are hereby notified that the Board of Education of the East Marshall Community School District will conduct a Regular School Board meeting at the East Marshall High School in LeGrand, Iowa on Monday, December 9th, 2024 at 4:30pm. The tentative agenda will be as follows:

Attendees

Voting Members

Lisa Meling, Board President
Megan Ruopp, Board Vice President
Andrea Terrones, Board Member
Elizabeth Crandon, Board Member
AnnDee Bloom, Board Member

Non-Voting Members

Anthony Ryan, Superintendent
Allison Frost, Business Manager

1. Call Meeting to Order, Read the Mission Statement, and Approve Agenda

Board President Meling called the Regular meeting to order at 4:30. Ruopp made the motion to approve the agenda; second by Bloom. All in favor.

Those in attendance are: Lisa Meling, Megan Ruopp (via phone), Ann Dee Bloom, and Andrea Terrones; Superintendent Anthony Ryan, Business Manager/Board Secretary Allison Frost. Board member Elizabeth Crandon arrived at 4:53 p.m.

Motion made by: Megan Ruopp

Motion seconded by: AnnDee Bloom

Voting:

Lisa Meling - Yes
Megan Ruopp - Yes
Andrea Terrones - Yes
Elizabeth Crandon - Yes
AnnDee Bloom - Yes

2. Greet Visitors and Hear Citizen Concerns and Comments.

No citizens in attendance.

3. Presentation of FEMA Safe Room Application and Opportunities from FEH Architects.

FEH Architects provided a presentation with some insight on the eligibility of Laurel for a possible FEMA grant for a safety room. There are certain criteria and a point system with FEMA that qualify a school building to be eligible. Laurel met these criteria on FEMA's point system, whereas Gilman and LeGrand did not. The objective of the program is to reduce risk to individuals and property from natural disasters and to reduce reliance on federal funding from future disasters. There is an application process that FEH can assist with. This would be a Safe Room Shelter for the school, as well as members of the community in the event of a natural disaster. The next steps at this point: Determine the district's level of interest: explore facility goals and needs; determine ideal timeline. If the district is interested and wants to move forward: Enter into partnership; begin research phase; begin writing grant application.

4. Staff Presentation(s): TAG Curriculum Presentation

TAG (Talented and Gifted) teachers Hallie Crouse and Corie Hooper presented the board with some updates to the TAG program. Crouse is the TAG teacher for the high school and Hooper works with K-8 TAG students. They explained some changes to the previous qualifications--It is no longer based solely on core classes such as Math, Science and English. Students that excel in Art or other exploratory classes are also now considered for TAG.

5. Approve Consent Agenda

Motion by Crandon to approve the Consent Agenda, as presented; Second by Terrones. All in favor.

Motion made by: Elizabeth Crandon

Motion seconded by: Andrea Terrones

Voting:

Lisa Meling - Yes
Megan Ruopp - Yes
Andrea Terrones - Yes
Elizabeth Crandon - Yes
AnnDee Bloom - Yes

A. Good Things in Schools

a. Bells and Whistles

b. Other

B. Approval of Board Meeting Minutes

Approval of minutes from the 11/18/24 Annual & Regular meeting and the 11/26/24 Special board meeting.

C. Approval of Bills, Invoices, and Financial Statements

Approval of Bills, Invoices, and Financial statement, as presented.

D. Approve donations and fundraisers .

Approval of FFA fundraiser request: Free Will Donation breakfast at the church in Laurel, in January. Funds to be used for future FFA activities and events.

Approval of the agreement with Chris Cakes for the pancake meal at the Elementary Family Night on March 18, 2025.

E. Approval of Interfund Transfers.

No Interfund Transfers to approve.

F. Approve Interagency Special Education Agreement(s).

No Interagency Special Education Agreements to approve.

G. Approval of Request to Discard Obsolete Equipment per Policy 801.01.

Approval of the request to discard obsolete equipment per Policy 801.01. The elementary has approximately 12 outdated tube tv's and 10 VCR's to dispose of as they have not been used in years and have no value due to the age of the items. The elementary school also has old curriculum books and materials that are out of date and obsolete. The elementary is requesting permission and approval to dispose of these items and materials.

H. Approvals of Open Enrollment

a. Open Enrollment IN

b. Open Enrollment OUT

Approval of the following Open Enrollments Out, for 2024-2025:

Nathaniel Enzo Sutherland, 10th grade, to Marshalltown Virtual Academy

Deklen Edward Johnson, 4th grade, to Iowa Virtual Academy

Duke Edward Corbin, KG, to CAM (Iowa Connections Virtual Academy)

I. Approvals on Resignations, Retirements & Contracts

a. General Personnel

b. Resignations

Approval of the following resignations:

Brittany Wagner as Elementary Behavioral Interventionist, effective 12/2/24

Janet Hooper as Middle School Cook, effective 12/4/24

c. Retirements

d. Contracts

Approval of the following contracts:

Dave Chubb as High School Head Baseball Coach at \$5,244
Ken Hooley as Spring Play Director at \$1,409

J. Reports from Principals and Directors

a. High School, Middle School, and Elementary Principals

b. Buildings & Grounds Director

c. Technology Director Report

6. Discussion of FEH Architects and Facilities Planning Updates - FEMA Application.

This is an ongoing agenda item throughout the facilities planning process. Tyler Riley with FEH provided some insight on the eligibility of Laurel for a possible FEMA grant for a safety room. There is an application process that FEH can assist with. Tyler also presented the board with some structural updates that are needed at the high school. It was brought to our attention about some potential roofing issues in the area over the boiler room. While inspecting this area, Tyler noticed an old clay brick support wall that was in bad shape and needed some repairs asap or possibly completely replaced. In this same area, there is an old tank which has a brick wall built around it. There is no access to this "room" behind the tank without removing a few bricks to see what is behind the wall. Tyler believes that this "room" has moisture building up and is causing the roof issues. As of now, the first step is to get a few of those bricks removed to see what is behind the wall and what it looks like in there. Once that has been determined, Tyler will come back to the board with a recommendation of what needs to be done to this area.

7. Approval of First Reading of Five Year Review of Policy Series 100 & 500.

Motion by Terrones and second by Crandon to approve the First Reading of the Five-year Review of Policy Series 100 & 500. All in favor.

Motion made by: Andrea Terrones

Motion seconded by: Elizabeth Crandon

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

8. Approval of Second and Final Reading of Policies 106.00 and 106.01 of Vol. 32 #4 Policy Primer Legislative Session, Title IX, and Chronic Absenteeism.

Policies 106.00 and 106.01 of Vol.32 #4 were tabled at the November meeting. Mr. Ryan advised that he has received guidance to continue with the existing policy and not to approve the third and final reading of the enclosed 106.00 and 106.01 due to a revision in the recommendation since the Policy Primer was released earlier this summer. Mr. Ryan advised the school board to vote "no" on the approval of the enclosed update and keep policy 106.00 and 106.01 as written.

Motion by Ruopp and second by Meling to approve the second and final reading of policies 106.00 and 106.01 of Vol. 32 #4. Those in favor: None. Those opposed: Terrones, Meling, Bloom, Crandon, and Ruopp.

Motion made by: Megan Ruopp

Motion seconded by: Lisa Meling

Voting:

Lisa Meling - No

Megan Ruopp - No

Andrea Terrones - No

Elizabeth Crandon - No

AnnDee Bloom - No

9. Approval of TAG Presentation and Plan.

Motion by Crandon and second by Terrones to approve the TAG curriculum presentation and plan, as presented earlier in the meeting. All in favor.

Motion made by: Elizabeth Crandon

Motion seconded by: Andrea Terrones

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

10. Approval of SBRC request for Excess EL (English Learner) Costs.

This is an annual report with SBRC requesting the additional spending authority. The amount our district is eligible for with this report is \$403. Motion by Terrones and second by Meling to approve the SBRC request for Excess English Learner Costs (EL). All in favor.

Motion made by: Andrea Terrones

Motion seconded by: Lisa Meling

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

11. Approval of IASB Director District 5 Vote.

There is one candidate, Chad Crabb from Waukee, nominated for IASB Director District #5. Motion by Crandon and second by Ruopp to approve the IASB Director District 5 Vote of Chad Crabb. All in favor.

Motion made by: Elizabeth Crandon

Motion seconded by: Megan Ruopp

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

12. Discussion of Legislative Dinner Dec. 4th.

Mr. Ryan stated we had another successful Legislative Dinner and was well attended. The board

members that were in attendance at the dinner had some brief discussion regarding the topics discussed that evening.

13. Discussion of Media Recording of Board Meetings.

Nothing to report for updates on this topic as Kole Knipfel, Technology Director has not yet received all of the quotes yet.

14. Board Professional Development Dialogue/Activity.

Terrones lead the discussion on Chapter 7--The Superintendent As Your Shield. Crandon is to lead the discussion next month, on Chapter 8.

15. Superintendent Report

Mr. Ryan discussed the following topics:

*The AC project at Laurel is very close to completion.

*A leak in the boiler steam system at Laurel has been discovered. It appears that the leak may have been there for quite some time (in a tunnel that runs underground around the parameters of the school) and may have caused the original warping of the gym floor. The steam leak has been temporarily fixed, and the main fix will take place over winter break as the boiler may need to be shut down during the repairs.

*The Annual Desk Audit is due to the DE this week. This has been completed by the leadership team and submitted to the DE.

*The DE Director attended this month's AEA Superintendent meeting and provided some updates happening at the DE.

*The Legislative Dinner was a success. Thank you to those that participated and helped make it a successful evening.

*The CLT (Community Leadership Team) meets Wednesday the 11th.

16. Adjourn

Crandon made the motion to Adjourn at 6:39 p.m; second by Terrones. All in favor.

Motion made by: Elizabeth Crandon

Motion seconded by: Andrea Terrones

Voting:

Lisa Meling - Yes

Megan Ruopp - Yes

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes