



MEETING MINUTES

East Marshall Community School District
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TENTATIVE AGENDA

NOTICE OF REGULAR BOARD MEETING

You are hereby notified that the Board of Education of the East Marshall Community School District will conduct a Regular School Board meeting at the District Office in Gilman, Iowa on Monday, Oct. 21, 2024 at 6:30pm.
At the meeting, the tentative agenda will be as follows:

Attendees

Voting Members

Andrea Terrones, Board President
Elizabeth Crandon, Board Vice President
AnnDee Bloom, Board Member
Lisa Meling, Board Member
Megan Ruopp, Board Member

Non-Voting Members

Anthony Ryan, Superintendent
Allison Frost, Business Manager

1. Call Meeting to Order, Read the Mission Statement, and Approve Agenda

Board President called the Regular meeting to Order at 6:31 p.m. Bloom read the mission statement. Motion by Ruopp to approve the Agenda; second by Meling. All in favor.

Those in attendance are: Andrea Terrones, Ann Dee Bloom, Lisa Meling, Megan Ruopp; Superintendent Anthony Ryan; Board Secretary/Business Manager Allison Frost; Principals Kim Tarbell and Mark Albertsen. Vice President Elizabeth Crandon arrived for the meeting at 6:58 p.m.

Motion made by: Megan Ruopp

Motion seconded by: Lisa Meling

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Not Present

AnnDee Bloom - Yes

Lisa Meling - Yes

Megan Ruopp - Yes

2. Greet Visitors and Hear Citizen Concerns and Comments.

No citizens were in attendance.

3. Staff Presentation(s): New ELA/Reading Guidelines and Letter (Legislation) - Melissa Blohm

Melissa Blohm, Curriculum Director, recorded a presentation for the board to watch. The short presentation was on the new ELA legislation and the updated letter that will be used to communicate with parents of students that fall below proficiency for two consecutive measures (for students in kindergarten through sixth grade).

4. Approve Consent Agenda

Motion by Ruopp to approve the consent agenda, as presented, with pulling Items B, C, H, I, and J for further review/clarification. Second by Meling. All in favor.

Motion made by: Megan Ruopp

Motion seconded by: Lisa Meling

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

Lisa Meling - Yes

Megan Ruopp - Yes

A. Good Things in Schools

a. Bells and Whistles

b. Other

B. Approval of Board Meeting Minutes

It was noted that the Roll Call Vote was not recorded in the minutes that were posted. Ruopp made the motion to approve an amendment to the minutes and approve the full minutes which includes the amendment for the Roll Call vote. Second by Meling. All in favor.

Motion made by: Megan Ruopp

Motion seconded by: Lisa Meling

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

Lisa Meling - Yes

Megan Ruopp - Yes

C. Approval of Bills, Invoices, and Financial Statements

Brief discussion of some questions on two invoices that were included in the monthly invoices. Motion by Bloom to approve the Bills, Invoices, and Financial Statements; second by Meling. All in favor.

Motion made by: AnnDee Bloom

Motion seconded by: Lisa Meling

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

Lisa Meling - Yes

Megan Ruopp - Yes

D. Approve donations and fundraisers .

Approval of the following fundraisers for the After Prom (2025):

*East Marshall bracelet and car decal sales--Being sold at Football games

*Warm Cookie Sale--Being sold at Football, Volleyball and Basketball games

*Scratch Cupcake Sales--11//1/24--11/29/24

*Aden Me Candles--10/7/24--10/21/24

*Dinner Theatre--11/9/24

*Butterbraids--October 2024

*School Spirit Shirt Sales--November 2024

*Soup Supper--January 2025

*East Marshall Merchandise Online Sales-February 2025/TBD

*Middle School Valentines Dance--February 2025/TBD

*Valentine Flower Sale-2/14/25

*Dodgeball Tournament-TBD

*Faculty Dance Off (student led)--At a Basketball game/TBD

E. Approval of Interfund Transfers.

No interfund transfers to approve.

F. Approve Interagency Special Education Agreement(s).

No Interagency Special Education Agreements to approve.

G. Approval of Choir Shells Purchase.

Approval of the purchase of Choir Shells for \$10,499.97. The Booster Club is (already has) reimbursing the district for the purchase. Once approved, the order will be placed.

H. Approvals of Open Enrollment

a. Open Enrollment IN

Approval of the following Open Enrollments IN to East Marshall for 2024-2025: Josie Molina-Diaz, KDG, from Marshalltown; Jaxon Jenkins, KDG, from Marshalltown; Remington Zesch, KDG,

from Marshalltown.

Motion by Crandon to Table the open enrollment for a future meeting date once more information is available-- request for Yesica Poola Lopez Trinidad, 9th grade, from Marshalltown; second by Ruopp. All in favor.

Motion made by: Elizabeth Crandon

Motion seconded by: Megan Ruopp

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

Lisa Meling - Yes

Megan Ruopp - Yes

b. Open Enrollment OUT

Approval of the following Open Enrollment OUT of East Marshall for the 2024-2025 year: Athena Glansbeek, 8th grade, to Clayton Ridge.

I. Approvals on Resignations, Retirements & Contracts

a. General Personnel

b. Resignations

Approval of the following resignations:

Riley Robinson, associate, effective 10/16/24

Matt Bowie, Middle School Basketball Coach, effective immediately

Patricia Dolezal, Van Driver, effective 9/27/24

c. Retirements

d. Contracts

Approval of the following contracts: Zach Underhill as Middle School Wrestling Coach at \$2,456; Dawn Walton as Van Driver for HS & MS Girls Wrestling at \$15.61/hour; Katie Donaldson as Elementary PE Teacher (starting 1/2/2025) \$47,500--will be prorated; Angela Damman as 1/3 Wrestling Cheer Coach at \$855.

This item was pulled by the board members for further clarification on contracts. Motion by Meling to approve all contracts listed; second by Bloom. All in favor.

Motion made by: Lisa Meling

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

Lisa Meling - Yes

Megan Ruopp - Yes

J. Reports from Principals and Directors

This item was pulled by the board to address some questions regarding the Middle School Science position. It was previously discussed that Mr. Sinn and Mrs. Tarbell would be teaching 7th and 8th grade science until Mr. Fisher was able to start on 10/28/24. Motion by Ruopp to approve Reports from Principals and Directors; Second by Crandon. All in favor.

Motion made by: Megan Ruopp

Motion seconded by: Elizabeth Crandon

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

Lisa Meling - Yes

Megan Ruopp - Yes

a. High School, Middle School, and Elementary Principals

b. Buildings & Grounds Director

c. Technology Director Report

5. Discussion of FEH Architects and Facilities Planning Updates.

This is an ongoing agenda item throughout the facilities planning process. Mr. Ryan presented a DRAFT print of the project, as requested. The board then went through the index cards of questions submitted by patrons at recent bond forum meetings. The board decided which questions to get posted to the FAQ on the website. The school board wishes to be as transparent as possible with all information. Board members will also be reaching out to a few community members to inquire about writing a short "letter to the editor" to be published in the TR regarding the upcoming bond forum.

6. Approval of Early Graduation List.

Approval of early graduation for the following students:

Roree Runner and Alicia Mckinnie

Motion by Ruopp and second by Meling. All in favor.

Motion made by: Megan Ruopp

Motion seconded by: Lisa Meling

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

Lisa Meling - Yes

Megan Ruopp - Yes

7. Approval of IASB Director District 5 Vote.

East Marshall is in Director District 5. This seat is up for election. Mr. Ryan provided information to the board members, in the event they are interested in running for this position.

Motion by Meling to approve the acceptance of documents from administration; second by Ruopp. All in favor.

Motion made by: Lisa Meling
Motion seconded by: Megan Ruopp
Voting:
Andrea Terrones - Yes
Elizabeth Crandon - Yes
AnnDee Bloom - Yes
Lisa Meling - Yes
Megan Ruopp - Yes

8. Approval of Local Education Agency's Certified Annual Report (CAR).

Mr. Ryan and Allison presented the Local Education Agency's Certified Annual Report (CAR). It was recommended and approved to accept the CAR as presented. Motion by Meling to approve the CAR, as presented; second by Crandon. All in favor.

Roll Call Vote: Meling-Aye; Bloom-Aye; Terrones-Aye; Ruopp-Aye; Crandon-Aye.

Motion made by: Lisa Meling
Motion seconded by: Elizabeth Crandon
Voting:
Andrea Terrones - Yes
Elizabeth Crandon - Yes
AnnDee Bloom - Yes
Lisa Meling - Yes
Megan Ruopp - Yes

9. Approval of the Request for Allowable Growth and Supplemental Aid for Negative Special Education Balance (Special Education Budgetary Report).

Mr. Ryan and Allison presented the Allowable Growth and Supplemental Aid for Negative Special Education Balance (Special Education Budgetary Report). It was recommended and approved to accept the Negative Special Education Report, as presented. Motion by Ruopp to approve the Request for Allowable Growth and Supplemental Aid for Negative Special Education Balance; second by Meling. All in favor.

Roll Call Vote: Crandon-Aye; Terrones-Aye; Bloom-Aye; Meling-Aye; Ruopp-Aye

Motion made by: Megan Ruopp
Motion seconded by: Lisa Meling
Voting:
Andrea Terrones - Yes
Elizabeth Crandon - Yes
AnnDee Bloom - Yes
Lisa Meling - Yes
Megan Ruopp - Yes

10. Approval of Transportation Annual Reports.

Mr. Ryan and Allison presented the Transportation Annual Reports. It was recommended to approve the Transportation Annual Report, as presented. Motion by Crandon to approve the Transportation Annual Reports; second by Ruopp. All in favor.

Roll Call Vote: Terrones-Aye; Crandon-Aye; Ruopp-Aye; Bloom-Aye; Meling-Aye

Motion made by: Elizabeth Crandon

Motion seconded by: Megan Ruopp

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

Lisa Meling - Yes

Megan Ruopp - Yes

11. Approval of Snow Removal Bids for the 2024-2025 Winter.

The district received two bids this year for snow removal. Taylor Devig was the lowest bidder and was awarded the bid for the 2024-2025 year. Motion by Crandon to approve the bid of Taylor Devig for snow removal; second by Ruopp. All in favor.

Motion made by: Elizabeth Crandon

Motion seconded by: Megan Ruopp

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

Lisa Meling - Yes

Megan Ruopp - Yes

12. Discussion of Legislative Dinner Dec. 4th.

Brief discussion of the upcoming Legislative dinner on December 4th. Andrea Terrones advised that she would not be able to attend.

13. Approval of First Reading of Policy Series 800 Five Year Review and Vol. 32 #4 Policy Primer Legislative Session, Title IX, and Chronic Absenteeism.

Motion by Crandon and second by Meling to approve the First Reading of Policy Series 800 Five Year Review and Vol. 32 #4 Policy Primer Legislative Session, Title IX, and Chronic Absenteeism. All in favor.

Motion made by: Elizabeth Crandon

Motion seconded by: Lisa Meling

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

Lisa Meling - Yes

Megan Ruopp - Yes

14. Approval of Second and Final Reading of IASB Policy Primer: Student Use of Personal Electronic Devices

Motion by Ruopp and second by Crandon to approve the Second and Final Reading of IASB Policy Primer: Student Use of Personal Electronic Devices. All in favor.

Motion made by: Megan Ruopp

Motion seconded by: Elizabeth Crandon

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes
Lisa Meling - Yes
Megan Ruopp - Yes

15. Discussion of IASB Annual Convention and Approval of Delegate.

Discussion of the upcoming IASB Annual Convention on Nov 20-22, 2024. It was decided that Ann Dee Bloom would be this year's delegate. Motion by Crandon and second by Ruopp to approve Ann Dee Bloom as the 2024 Delegate for the IASB conference. All in favor.

Motion made by: Elizabeth Crandon

Motion seconded by: Megan Ruopp

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

Lisa Meling - Yes

Megan Ruopp - Yes

16. Discussion of Media Recording of Board Meetings.

The recording of board meetings has been briefly and indirectly discussed in the past. It was discussed among board members if the recording would be live or recorded to watch at a later time. It was noted that it could be done either way; it just depends on what the board wishes to pursue. Mr. Ryan will connect with Kole, IT Director to see about different options and the discussion will continue at a future meeting.

17. Board Professional Development Dialogue/Activity.

Ann Dee Bloom led the discussion on Chapter 5 (What Boards of Education Are Really About) of the book "The School Board Member's Guidebook". Andrea Terrones will lead the next discussion on Chapter 6.

18. Superintendent Report and Discussion of Miscellaneous Items of Various Exit Interview Processes, and Updates on Staffing Positions.

Mr. Ryan discussed the following items:

*The bond public forums have been completed.

*The DLT team attended a Response to Intervention conference in Des Moines.

*The Elementary gym air conditioning project will be initiated this month and is expected to be completed by the end of December.

*Mrs. Crouse continues to work towards her CTE certification classes that will create a CTE strand in technology. Since the district requested her to take these classes, the district will pay her tuition. This will create more opportunities for students.

*A used 12 passenger van may be available for purchase at a local dealership; these are hard to come by. Curt is looking into this. We may need to hold a special meeting if we pursue the purchase of this van.

*The After-Prom group will be organizing a Dinner Theater with the fall musical.

*Fall activities are entering into post season. We wish them all the best of luck next few days.

*Exit Interviews will be placed into effect again, and a brief discussion on "stay interviews" was had.

19. Closed Session pursuant to Code of Iowa 21.5.1(i).

Motion by Ruopp at 9:36 p.m. to go into Closed Session and second by Meling. All in favor.

Roll Call Vote: Meling-Aye; Ruopp-Aye; Terrones-Aye; Crandon-Aye; Bloom-Aye

Closed Session concluded at 10:58 p.m.

Motion made by: Lisa Meling

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

Lisa Meling - Yes

Megan Ruopp - Yes

20. Adjourn

Motion by Ruopp and second by Meling to Adjourn at 10:58 p.m.

Motion made by: Megan Ruopp

Motion seconded by: Lisa Meling

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

Lisa Meling - Yes

Megan Ruopp - Yes