



## MEETING MINUTES

---

**East Marshall Community School District**  
204 West Center Street  
P.O. Box 159  
Gilman, Iowa 50106  
Ph. (641) 498-7481/Fax (641) 498-2035  
Anthony Ryan, Superintendent  
[tryan@e-marshall.k12.ia.us](mailto:tryan@e-marshall.k12.ia.us)

Matt Rasmusson	Kim Tarbell	Mark Albertsen	Allison Frost
High School Princ.	M.S. Princ.	Elementary Princ.	Business Manager
(641) 479-2785	(641) 498-7483	(641) 476-3342	(641) 498-7481

### TENTATIVE AGENDA

#### NOTICE OF REGULAR BOARD MEETING

You are hereby notified that the Board of Education of the East Marshall Community School District will conduct a Regular School Board meeting at the District Office in Gilman, Iowa on Monday, August 19, 2024 at 6:30pm.  
At the meeting, the tentative agenda will be as follows:

#### Attendees

---

##### **Voting Members**

Andrea Terrones, Board President  
Elizabeth Crandon, Board Vice President  
AnnDee Bloom, Board Member  
Lisa Meling, Board Member  
Megan Ruopp, Board Member

##### **Non-Voting Members**

Anthony Ryan, Superintendent

#### **1. Call Meeting to Order, Read the Mission Statement, and Approve Agenda**

Board President called the Regular meeting to Order at 6:32 p.m. Those in attendance are Andrea Terrones, Ann Dee Bloom, Lisa Meling, Megan Ruopp; Superintendent Anthony Ryan; Administrative Assistant Janine Anderson; Teachers Jordan Augspurger and Trent Sinn. Board member Elizabeth Crandon arrives via Zoom at 7:20 p.m.  
Ruopp read the Mission Statement.  
Motion by Meling to approve the Agenda; Second by Bloom. All in favor.

Motion made by: Lisa Meling

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes  
Elizabeth Crandon - Not Present  
AnnDee Bloom - Yes  
Lisa Meling - Yes  
Megan Ruopp - Yes

**2. Greet Visitors and Hear Citizen Concerns and Comments.**

No citizens in attendance.

**3. Staff Presentation(s): Accept petition for Bond vote.**

The signatures requesting a bond vote submitted by patrons were presented to the board and were accepted. There are nearly two times the number of required signatures.

**4. Approve Consent Agenda**

Motion by Ruopp to approve the Consent Agenda, as presented, with the exception of pulling Item I (General Personnel Updates) for further review. Second by Bloom. All in favor.

Motion made by: Megan Ruopp

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes  
Elizabeth Crandon - Not Present  
AnnDee Bloom - Yes  
Lisa Meling - Yes  
Megan Ruopp - Yes

**A. Good Things in Schools**

**a. Bells and Whistles**

**b. Other**

**B. Approval of Board Meeting Minutes**

Approval of minutes from 07/17/2024 Regular meeting, as presented.

**C. Approval of Bills, Invoices, and Financial Statements**

Approval of Bills, Invoices and Financial statements, as presented.

**D. Approve donations and fundraisers .**

No donations or fundraisers to approve this month.

**E. Approval of Interfund Transfers.**

No Interfund tranfers to approve this month.

**F. Approval of Reauthorization of Service Agreement with Sports Plus.**

Approval of the annual reauthorization of service agreement with Sports Plus, as presented.

**G. Approve Interagency Special Education Agreement(s).**

No Interagency special education agreements to approve this month.

**H. Approvals of Open Enrollment**

**a. Open Enrollment IN**

Approval of the following Open Enrollments IN to East Marshall for 2024-2024:  
Addysin Gross-8th grade-To South Tama  
Kinsley Dean-3rd grade-To South Tama

**b. Open Enrollment OUT**

Approval of the following Open Enrollments OUT of East Marshall for 2024-2025:  
Bryce Ohmstede-7th grade-To Grinnell  
Grayson Singletary-KG-To Baxter  
Owen Smith-7th grade-To Marshalltown  
Lorelai Villarreal-9th grade-To Marshalltown  
Anela Villarreal-9th grade-To Marshalltown  
Gabriella Lynn-KG-To North Tama  
Jordyn Baumfalk-11th grade-To Marshalltown  
Lexie Rosedale-9th grade-To Marshalltown

**I. Approvals on Resignations, Retirements & Contracts**

**a. General Personnel Updates:**

This agenda item was pulled for further discussion. The district has several open positions yet and the administration team has discussed several options to offer coverage for these openings. High school math: Christy Hammond to help cover some classes, Mr. Rush is teaching 4 classes, and Matt Rasmusson will teach 3 classes. Mr. Ryan will cover high school administrative duties while Mr. Rasmusson is teaching. Middle School Science: Kim Tarbell and Trent Sinn will initially cover classes. In early October, Greg Fisher will be available and will cover junior high science classes, with the exception of some pre-planned time off later in the school year. All current staff with added duties will be paid a stipend in addition to their regular pay, as we have done in the past. Motion by Bloom to approve the hiring of Greg Fisher and to pay the stipends; Second by Ruopp. All in favor.

Motion made by: AnnDee Bloom  
Motion seconded by: Megan Ruopp

Voting:  
Andrea Terrones - Yes  
Elizabeth Crandon - Not Present  
AnnDee Bloom - Yes  
Lisa Meling - Yes  
Megan Ruopp - Yes

**b. Resignations**

Approval of the following resignations:  
Justin Frost as High School Head Baseball Coach, effective end of 2024 season.  
Reagan McIlrath as High School Wrestling Cheer sponsor, effective immediately.

**c. Retirements**

**d. Contracts**

Approval of the following contracts:

Riley Robinson as High School Associate at \$13.09/hour

Ray Ozbun as Middle School Custodian at \$18.25/hour

Trent Sinn as Middle School Mentor at \$1,000/year

Jordan Augspurger as High School Mentor at \$1,000/year

Mark Stephens as Bus Driver-Wage TBD

Emily Aman, Jordan Anderson, Trisha Dobson, and Naomi Reyer all as Prom Sponsors at \$352.00 each.

Kim Tarbell will continue to coach the 7th and 8th grade volleyball. It is recommended to pay her both stipends.

Pete Drury will continue to coach the 7th and 8th grade football. It is recommended to pay him both stipends.

**J. Reports from Principals and Directors**

**a. High School, Middle School, and Elementary Principals**

**b. Buildings & Grounds Director**

**c. Technology Director Report**

**5. Discussion of FEH Architects and Facilities Planning Updates.**

Mr. Ryan advised that the architects continue to work on the drawings for the elementary air conditioning installation. The drawings have not been handed over to the contractors yet. The Iowa Department of Education reviewed our application to use ESSER funding and the application was approved.

**6. Approval of Accepting of Petition Requesting to Place a Bond Vote on the Ballot in the Next Election.**

Motion by Meling to accept the petition requesting to place a bond vote on the ballot in the next election; second by Ruopp.

Roll Call Vote: Meling-Aye; Ruopp-Aye; Bloom-Aye; Terrones-Aye; Crandon-Not present.

Motion made by: Lisa Meling

Motion seconded by: Megan Ruopp

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Not Present

AnnDee Bloom - Yes

Lisa Meling - Yes

Megan Ruopp - Yes

**7. Approval of Resolution Ordering an Election on the Issuance of \$13,500,000 General Obligation School Bonds**

Approval of Resolution Ordering an Election on the Issuance of \$13,500,000 General Obligation Bond: The Resolution is enclosed for review and it is recommended to act on the Resolution. Once approved, Allison will take the petition, petition signatures, and the Resolution to the Court House declaring to

place a Bond vote on the November election ballot. The deadline date for the declaration is August 28th.

Motion by Ruopp to approve the resolution; second by Bloom. All in favor.

Roll Call Vote: Terrones-Aye; Meling-Aye; Bloom-Aye; Ruopp-Aye; Crandon-Not present.

Motion made by: Megan Ruopp

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Not Present

AnnDee Bloom - Yes

Lisa Meling - Yes

Megan Ruopp - Yes

#### **8. Discussion of August 28th Public Forum on Bond Election.**

Tyler Riley with FEH, Matt Gillaspie with Piper Sandler, and Jerry with Donovan Group will be present at the August 28th Public Forum meeting on Bond Election. Lisa Meling and Ann Dee Bloom also plan to be in attendance.

#### **9. Approval of Student Handbook Updates for the 2024-2025 School Year.**

Motion by Bloom to approve the Student & Parent handbooks, and changes to high school cell phone policies, as presented; second by Meling. All in favor.

The board also wants it noted that the changes need to be district wide and would like a future update.

Motion made by: AnnDee Bloom

Motion seconded by: Lisa Meling

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

Lisa Meling - Yes

Megan Ruopp - Yes

#### **10. Approval of First Reading of Policy Series 300 and 600 Five Year Review.**

Motion by Ruopp to approve the First Reading of Policy Series 300 and 600--Five year review. Second by Meling. All in favor.

Motion made by: Megan Ruopp

Motion seconded by: Lisa Meling

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

Lisa Meling - Yes

Megan Ruopp - Yes

#### **11. Discussion of Update of Elementary Gym Air Conditioning - ESSER III Application.**

Mr. Ryan explained that per Tyler Riley with FEH, the AC units must be purchased and on-site by the deadline.

## **12. Acceptance of the FY22 Annual Audit.**

Mr. Ryan advised that the FY22 annual audit is complete. The details in the audit have been discussed in the past and the audit was delayed due to processing with the auditors. There are no alarming notifications within the audit.

Motion by Ruopp to approve the acceptance of the FY22 Annual Audit; second by Bloom. All in favor.

Motion made by: Megan Ruopp

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

Lisa Meling - Yes

Megan Ruopp - Yes

## **13. Discussion of Legislative Dinner Dec. 4th.**

The board chose to wait until after the November election to send invitations to the December 4th legislative dinner.

## **14. Board Professional Development Dialogue/Activity and Review of Self-Evaluation.**

The Board chose to table discussion of Chapter 3 in the book they are reading. The board discussed the completed Self-Evaluation.

## **15. Superintendent Report**

Mr. Ryan discussed the following topics:

\*New teacher orientation was 8/16/24; All staff return 8/19/24; students return 8/23/24

\*IHSAA & IGHS AU have moved some spring sports to the fall, starting in the Fall of 2025. Boys golf and Girls Tennis will be Fall sports.

\*Iowa Dept of Education has approved the use of Esser funds for the Elementary air conditioning project.

\*We continue have volunteers taking care of the flower beds at the middle school. We appreciate all they do.

\*Mr. Ryan has not received many questions regarding the facility planning or bond vote. \

\*August 28th is the first Public Forum for the bond vote. It will be at 5:30 p.m. at the High School.

## **16. Adjourn**

Motion by Meling to Adjourn at 9:52 p.m. Second by Ruopp. All in favor.

Motion made by: Lisa Meling

Motion seconded by: Megan Ruopp

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

Lisa Meling - Yes

Megan Ruopp - Yes