



Regular Board Meeting
05/20/2024 06:30 PM
East Marshall District Office
204 Center
Gilman, Iowa 50106

MEETING MINUTES

East Marshall Community School District
204 West Center Street
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TENTATIVE AGENDA

NOTICE OF REGULAR BOARD MEETING

You are hereby notified that the Board of Education of the East Marshall Community School District will conduct a Regular School Board meeting at the District Office in Gilman, Iowa on Monday, May 20, 2024 at 6:30pm. At the meeting, the tentative agenda will be as follows:

Attendees

Voting Members

Andrea Terrones, Board President
Elizabeth Crandon, Board Vice President
AnnDee Bloom, Board Member
Lisa Meling, Board Member
Megan Ruopp, Board Member

Non-Voting Members

Anthony Ryan, Superintendent

1. Call Meeting to Order, Read the Mission Statement, and Approve Agenda

Board President Andrea Terrones called the Regular meeting to Order at 6:35 p.m. Those in attendance are: Andrea Terrones, Elizabeth Crandon (via Zoom), Ann Dee Bloom, Megan Ruopp and Lisa Meling; Elementary Teachers Ashley Holloway, Angie Lee, and Sarah Schutt; High School Teacher Christy Hammond; and Middle School Teacher Sam Ronan.

Bloom read the Mission Statement. Ruopp made the motion to approve the agenda; second by Meling. All in favor,

Motion made by: Megan Ruopp

Motion seconded by: Lisa Meling

Voting:

Andrea Terrones - Yes
Elizabeth Crandon - Yes
AnnDee Bloom - Yes
Lisa Meling - Yes
Megan Ruopp - Yes

2. Greet Visitors and Hear Citizen Concerns and Comments.

No visitors in attendance.

3. Staff Presentation(s): Adoption of Math Curriculum and English Language Arts Purchase.

Teachers Christy Hammond and Sam Ronan gave a presentation to the board on the Math Curriculum that the math committee is requesting to purchase for 6-12 Math. Teachers Ashley Holloway, Angie Lee, and Sarah Schutt provided a presentation to the board on the English Language Arts Curriculum that the ELA committee is requesting to purchase for all grade levels.

4. Approve Consent Agenda

Bloom made the motion to approve the consent agenda as presented; second by Ruopp. All in favor.

Motion made by: AnnDee Bloom

Motion seconded by: Megan Ruopp

Voting:

Andrea Terrones - Yes
Elizabeth Crandon - Yes
AnnDee Bloom - Yes
Lisa Meling - Yes
Megan Ruopp - Yes

A. Good Things in Schools

- a. Bells and Whistles
- b. Other

B. Approval of Board Meeting Minutes

Approval of Board Meeting Minutes from: 4/15/24 Regular Board Meeting; 4/15/24 Public Hearing: Budget; 4/15/24 Public Meeting: Academic Calendar 2024-2025; and 4/22/24 Work Session.

C. Approval of Bills, Invoices, and Financial Statements

Approval of Bills, Invoices, and Financial Statements, as presented, including Summer Sports Fees.

D. Approve donations and fundraisers .

Donation approval: \$50 gift card from Theisen's to be used for either spray paint or rubber mats for the Middle School fitness room.

Fundraiser approvals:

*Flocking Flamingo-June 2024. Funds to be used for HS Girls Basketball for jerseys and/or for future camps.

*Basketball Shooting Contest-June 13, 2024. Funds to be used for High School Boys Basketball program.

The following fundraisers are all for the 2025 Prom and 2026 Graduation:

*Chuck-A-Duck-During basketball season.

*Direct Sales of Hurts Donuts-November 2024.

*Give Back Night at Smokin G's-10% back in sales; only if name is drawn to participate.

*Rada Sales-September 2024

*Raffle of 1/2 beef (will use Booster Club's gambling license)-
September/October 2024

*Carnival-November 2024

E. Approval of Interfund Transfers.

No interfund transfers to approve.

F. Approval of Renewal of Operational Sharing Agreement with Grinnell-Newburg CSD.

Approval of the renewal of the Operational Sharing Agreement fees with Grinnell-Newburg CSD, as presented.

G. Approval of Renewal of TRPA Agreement with Marshalltown CSD.

Approval of the TPRA agreement with Marshalltown CSD. Marshalltown CSD is the fiscal agent for the consortium. This is the "Grown Your Own" grant that we are participating in.

H. Approve Interagency Special Education Agreement(s).

There are no Interagency agreements to approve this month.

I. Approval of Renewal of Annual Contract Agreements with Central Rivers AEA.

Approval of Renewal of Annual Contract Agreements with Central Rivers AEA. Mr. Ryan stated the following: These are ongoing contracts with Central Rivers AEA that we use annually. Presented is 20% time for Delann Soencamp as our Special Education Director, Melissa Blohm at 60% time as Curriculum Director, and a work base learning contract. It is being recommended to increase Melissa Blohm's time from 40% time (2023-2024) to 60% (2024-2025) time. These two positions are part of the supplemental incentive from the state. The incentive covers roughly 20% time, then there are additional costs saved through the budgetary process. The state incentive does not cover all of Melissa's time, but we are finding value and success in this position.

J. Approvals of Open Enrollment

a. Open Enrollment IN

Approved open enrollments IN to East Marshall:

2023-2024: Harley Howell, 4th grade, from South Tama

2024-2025: Duke Corbin, KDG, from Marshalltown; Harrison Brown, KDG, from Marshalltown; and Tate Veren, KDG, from Marshalltown.

b. Open Enrollment OUT

Approved the following open enrollments OUT of East Marshall:

2023-2024: Aubrie Truitt, 10th grade, to Marshalltown

K. Approvals on Resignations, Retirements & Contracts

a. Resignations

Approval of the following resignations:

Abby Ryan as High School Assistant Volleyball Coach, effective May 2024

Barb Johnson as High School Cook, effective 5/24/24
Shawn Kass as High School Math teacher, effective end of 2023-2024 contract
Zach Underhill as Middle School Wrestling Coach, effective 5/6/24

b. Retirements

c. Contracts

The following contracts were approved:

*Jay Hoskey as High School Science Teacher for 2024-2025. Salary TBD

*Darcy Drury: Increase hours from 6 hours/day to 8 hours/day at 3 days per week. Total of 24 hours per week, effective with the 2024-2025 school year.

*Melissa Radmaker as Art/Future Ready for 2024-2025. Salary TBD

*Christy Hammond as High School Counselor for 2024-2025

*Corie Hooper as 6th grade teacher for 2024-2025. Salary TBD

*Dana Wheater as Summer School Coordinator at \$25/hour

*Dana Wheater as Summer School Lead Teacher at \$30/hour

*Kayla McCright as Summer School Teacher at \$25/hour

*Corie Hooper as Summer School Teacher at \$25/hour

*Shelley Rozak as Summer School Associate at \$13/hour

*Stacy Netolicky as Summer School Associate at \$13/hour

*Bryana Hoskey as Summer School Associate at \$13/hour

*Ashley Holloway as Animal/Stem Mini Camp Lead Teacher at \$30/hour

*Ashley Holloway as Animal/Stem Mini Camp Coordinator at \$25/hour

*Sam Ronan as Animal/Stem Mini Camp Teacher at \$25/hour

*Kayla McCright as Animal/Stem Mini Camp Teacher at \$25/hour

*Dana Wheater as Animal/Stem Mini Camp Teacher at \$25/hour

*Mary Chantland as Animal/Stem Mini Camp Teacher at \$25/hour

*Sarah Schutt as Animal Mini Camp Teacher at \$25/hour

*Corie Hooper as Stem Mini Camp Teacher at \$25/hour

*Bryana Hoskey as Animal/Stem Mini Camp Associate at \$13/hour

*Stacy Netolicky as Animal/Stem Mini Camp Associate at \$13/hour

*Shelley Rozak as Animal/Stem Mini Camp Associate at \$13/hour

*Corie Hooper as Animal Mini Camp Associate at \$13/hour

L. Reports from Principals and Directors

a. High School, Middle School, and Elementary Principals

b. Buildings & Grounds Director

c. Technology Director Report

5. Discussion and Approval on Next Steps for Facilities Planning (FEH Architects).

Discussion on the next steps of the facilities planning: FEH is to evaluate utilization of the school buildings and then come to the board with ideas and rough prints. The board will then prioritize plans for immediate, 3 year and 5 year, etc plans. Motion by Bloom to authorize FEH to evaluate utilization of the school buildings; second by Meling. All in favor.

Motion made by: AnnDee Bloom

Motion seconded by: Lisa Meling

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

Lisa Meling - Yes

Megan Ruopp - Yes

6. Approval of Date for Work Session (FEH Architects).

Discussion on next work session date. June 5th at 7:00 pm, with Tyler Riley (FEH). Motion by Meling to approve the work session date of June 5th at 7:00 p.m.; second by Ruopp. All in favor.

Motion made by: Lisa Meling

Motion seconded by: Megan Ruopp

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

Lisa Meling - Yes

Megan Ruopp - Yes

7. Approval of Resolution Establishing Services with Central Rivers AEA for the 2024-2025 School Year.

Due to the need for more information, the board decided to table this item until the June meeting. Motion by Ruopp to table the approval of resolution establishing services with Central Rivers AEA for the 2024-2025 school year; second by Meling. All in favor.

Motion made by: Megan Ruopp

Motion seconded by: Lisa Meling

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

Lisa Meling - Yes

Megan Ruopp - Yes

8. Approval of 2024-2025 Student Handbook Updates.

Approval of 2024-2025 handbook updates, as presented. More updates will follow in June and July, as we are waiting for additional guidance in regards to legislative updates and committee discussion. Motion by Crandon to approve the handbook updates; Second by Bloom. All in favor.

Motion made by: Elizabeth Crandon

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

Lisa Meling - Yes

Megan Ruopp - Yes

9. Discussion of Collection of Outstanding Fees of Families - Current/Existing Board Policy.

Discussion of the Collection of Outstanding Fees of families. The board advised to move forward with collections as stated in current board policy. Outstanding debts will be turned over to the district's third party vendor for collections.

10. Approval of Technology Purchase (Chromebooks).

Mr. Ryan explained to the board that the Admin team and Technology Director have had indepth conversations about current technology repair costs and it has been decided to move to Chromebooks for students and work away from the Apple computers at the high school. When screens break the cost to repair is pushing \$700 per unit; the Chromebooks are much more cost reasonable for repairs. Many of the Apple computers are nearing end of life and need replacing. Staff computers will continue to be Apple.

The board was presented with the next cycle of technology updates. The cost of \$57,600 is to purchase Chromebooks with the software and carrying case. Mr. Ryan recommends approving this routine upgrade purchase using the SAVE Fund.

Motion made by Ruopp to approve the technology purchase as presented;
Second by Meling. All in favor.

Motion made by: Megan Ruopp

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

Lisa Meling - Yes

Megan Ruopp - Yes

11. Approval of Internet iBoss Safety Filter Renewal and Jamf Subscription Renewal.

iBoss and Jamf are technology security and software management systems. Both of these are needed to properly conduct technological services and programs for students. Mr. Ryan recommends to approve a 3 year agreement with iBoss at \$27,227.78 and Jamf at \$11,418. The board decided to table the Jamf renewal until June. Motion by Meling to approve iBoss as presented and table Jamf until June; second by Bloom. All in favor.

Motion made by: Lisa Meling

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

Lisa Meling - Yes

Megan Ruopp - Yes

12. Approval of Software Update Purchase for Phone System at High School.

The current high school telephone system is at an end-of-life time with the supporting software. It is recommended to approve the upgrade quote with

Marco at \$25,842.96. Motion by Meling and second by Ruopp to approve the Software update purchase for the high school, including new phones. All in favor.

Motion made by: Lisa Meling

Motion seconded by: Megan Ruopp

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

Lisa Meling - Yes

Megan Ruopp - Yes

13. Approval of Math and English Language Arts Curriculum Purchase(s).

Mr. Ryan advised that Melissa Blohm and the curriculum teams have worked through a curriculum cycle for purchase. There are two subjects presented for approval. Math is currently not meeting our district's approved minimum criteria, so this approval is a bit out of cycle to address the immediate need. The Math quote is for grades 6-12 and is \$48,944.70. The ELA is on cycle and is presented for approval. The ELA quote is for K-5 and is \$67,946.88. Motion by Ruopp to approve the Math and ELA curriculum purchases as presented; second by Meling. All in favor.

Motion made by: Megan Ruopp

Motion seconded by: Lisa Meling

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

Lisa Meling - Yes

Megan Ruopp - Yes

14. Approval of Board Meeting Date Adjustments for Summer 2024.

Due to conflicting schedules, some changes are needed for the June and July meeting dates. Decision to move the meeting to June 12th (previously scheduled for June 17) and to move the July meeting to July 17th (previously scheduled for the 15th). Motion by Meling to approve summer meeting dates of June 12th and July 17th; second by Ruopp. All in favor.

Motion made by: Lisa Meling

Motion seconded by: Megan Ruopp

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

Lisa Meling - Yes

Megan Ruopp - Yes

15. Approval of 2024-2025 School Registration Fees and Lunch/Breakfast Fees

Decision to table this item until the June meeting. Motion by Ruopp to table until June meeting; second by Bloom. All in favor.

Motion made by: Megan Ruopp

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes
Lisa Meling - Yes
Megan Ruopp - Yes

- 16. Approval of Second and Final Reading of Policy Primers (401.01, 401.13 ((713)), 401.13R1 ((713R1)), 405.02, 411.02, 502.07, 503.01, 503.01R1, 503.02, 503.08R1, 507.08R1, 605.3R1, 605.06, 605.06R1, 605.08, 605.08R1, 701.01, 701.02, 701.03, 701.04, 701.05R1, 703.10, 704.01, 704.06, 704.06R1, 706.01, 706.02, 706.03, 706.03R1, 707.01, 707.04, 707.06,) . RECIND: (504.5, 504.5R1, 703.2, 707.02, 707.03.)**

Approval of Second and Final Reading of Policy Primers (401.01, 401.13 ((713)), 401.13R1 ((713R1)), 405.02, 411.02, 502.07, 503.01, 503.01R1, 503.02, 503.08R1, 507.08R1, 605.3R1, 605.06, 605.06R1, 605.08, 605.08R1, 701.01, 707.04, 707.06,). RESCIND: (504.5, 504.5R1, 703.2, 707.02, 707.03.) Motion by Meling to approve the Second and Final Readings of the listed policies; second by Bloom. All in favor.

Motion made by: Lisa Meling

Motion seconded by: AnnDee Bloom

Voting:

Andrea Terrones - Yes
Elizabeth Crandon - Yes
AnnDee Bloom - Yes
Lisa Meling - Yes
Megan Ruopp - Yes

- 17. Approval of Activities Management/Scheduling Software (Bound).**

Mr. Ryan explained that Mr. Wheeler, AD, has presented a request to move to Bound in replacement of rSchool. This will allow for alignment with our E-ticket approach and improve facility management.

Cost breakdowns for Bound are below. Bound Pro \$500; Registration \$300; Facilities \$500--For a total of \$1300.

Mr. Ryan recommends approving this request.

Motion by Ruopp to approve the Activities Management/Scheduling Software (Bound); second by Meling. All in favor.

Motion made by: Megan Ruopp

Motion seconded by: Lisa Meling

Voting:

Andrea Terrones - Yes
Elizabeth Crandon - Yes
AnnDee Bloom - Yes
Lisa Meling - Yes
Megan Ruopp - Yes

- 18. Board Professional Development Dialogue/Activity.**

The Board discussed chapter two of the Board's current board review. Discussion of the chapter took place.

- 19. Superintendent Report**

Mr. Ryan addressed the following topics:

*Happy School Board Appreciation month

*Final week with students. It has been a successful year.

*Hallie Crouse is taking classes to earn a computer science endorsement. She is also looking into taking a few more classes in the CTE area. This will provide us flexibility with the funding for the E-sports equipment. The district will pay for her tuition fees for the CTE classes.

*Laurel gym floor will begin to be addressed next week. Preschool playground updates will also begin next week.

*Spring sports have concluded. Congrats to the state qualifiers in track and golf.

*Transitioning to E-tickets for gate admissions for summer sports. The goal is to be fully transitioned for the football season.

*NICL conference superintendents voted 11-4 not to accept South Tama into the conference.

*Curt Sawyer is obtaining some quotes for the purchase of a special education van. Will also be using some special education funds to purchase technology for the special education department.

20. Adjourn

Motion to Adjourn made by Bloom at 9:09 p.m.; second by Ruopp. All in favor.

Motion made by: AnnDee Bloom

Motion seconded by: Megan Ruopp

Voting:

Andrea Terrones - Yes

Elizabeth Crandon - Yes

AnnDee Bloom - Yes

Lisa Meling - Yes

Megan Ruopp - Yes