

# EAST MARSHALL COMMUNITY SCHOOL

## *Regular Meeting*

March 16, 2020

The Board for the East Marshall Community School District met in a Regular Session on 3/16/20 in the Board room at the East Marshall District Office in Gilman at 6:30 p.m. Members Present: Craig Mommer, Terri Hungerford, Ann Dee Bloom. Absent: Elizabeth Crandon, Andrea Terrones. Also present: Superintendent Anthony Ryan, Business Manager/Board Secretary Riley Myers, Jarrett DeFields, and members of the public.

Chairman Mommer called the regular meeting to order at 6:30 p.m. Board Secretary Riley Myers took roll call to determine a quorum for the meeting. Members Present: Craig Mommer, Terri Hungerford, Ann Dee Bloom. Members Absent: Elizabeth Crandon, Andrea Terrones. Board Member Hungerford read the District's mission statement.

**APPROVE AGENDA:** Motion by Bloom, second by Hungerford to approve the agenda presented. Ayes: Mommer, Hungerford, Bloom. Nays: None.

Board Member Terrones arrived at 6:34 p.m.

**PRESENTATION FOR BAND TRIP:** Mr. DeFields presented to the Board about a band trip for April 2021. Mr. DeFields went through the itinerary and what positive experiences the students would encounter. Mr. DeFields explained the trip would not be required for students, and students would pay to go on this trip. Mr. DeFields stated that there could be a chance to do some fundraising for students to help pay for the cost of the trip.

**CONSENT AGENDA:** Mr. Ryan presented the following consent agenda items to the Board: 3A) Bells and Whistles reports; 3B) Approve the regular meeting minutes from February 19, 2020; 3C) Approve bills, invoices, and financial statements as presented; 3D) Approve the fundraising of driveway stamps, working concession stands, Easter egg hunt, dodgeball tournament, selling items for After Prom 2021; 3E) There were no volunteer coaches this month; 3F) There were no interagency agreements this month; 3G.a.) Approve the following open enrollment in applications for 2019-20 meeting good cause: Travis Story-8<sup>th</sup> and Nathaniel Davenport-11<sup>th</sup>. Approve the following open enrollment in applications for 2020-21 timely filed: Owen Lyn Collins-11<sup>th</sup>, Dyllon Betts-9<sup>th</sup>, Abel Varela-3<sup>rd</sup>, Cole Terven-Kdg, Raegan Tolle-7<sup>th</sup>; Approve the following open enrollment out applications for 2019-20 meeting good cause: Braylon Darter-5<sup>th</sup>. Approve the following open enrollment out applications for 2020-21 timely filed: Tayviun Downs-11<sup>th</sup>, Leven Stowe-9<sup>th</sup>, Bryson Ascencio (denied my Marshalltown); 3H.a.) Approve the following resignations for McKayla Rand as High School FFA Teacher and FFA Advisor and Michael Gethman as Middle School Teacher; 3H.c.) Approve the following contracts: Michael Spurlin as High School Industrial Technology Teacher for 2020-21 school year, Phil Rush as 7<sup>th</sup>/8<sup>th</sup> Grade Temporary Math Teacher for 2019-20 school year, Paul Lichty as Long-Term sub for Middle School and High School Band; 3I) Reports from the principals and directors as presented in the Board Packet.

Motion by Terrones, second by Bloom to approve the consent agenda as presented. Ayes: Mommer, Hungerford, Bloom, Terrones. Nays: None. The motion carried.

**DISCUSS AND APPROVE TEMPORARY PAYROLL ADJUSTMENTS:** Mr. Ryan informed the board that the Governor signed a bill stating that students do not have to make up the missed days due to the COVID-19 virus. Mr. Ryan stated he needed guidance from the Board on how to proceed with paying hourly employees who are off work due to the virus. Several ideas were discussed by the Board Members. The Board discussed what other school districts around the area are doing and took those decisions into consideration. After numerous discussions, the Board decided to pay the hourly employees for 12 days they are off due to the virus and give the employees the option to use their available leaves on the remainder 5 days they are off.

Motion by Terrones, second by Hungerford to approve pay for non-certified staff less than twelve month hourly employees on a day by day basis for 12 days at their regular rate with up to 5 days that they can cash in their personal, family, or sick days to make up their hours for the 17 days off. Any school closure after the 4 weeks will be considered independently. Ayes: Mommer, Hungerford, Bloom, Terrones. Nays: None. The motion carried.

**DISCUSS AND APPROVE FY21 ANNUAL BUDGET TAX RATE PUBLICATION:** Mr. Ryan presented the 2020-21 budget and discussed the tax levies with the Board. The budget was presented with a total tax rate of \$14.213, which is the same rate as the 2019-2020 school year.

Motion by Hungerford, second by Bloom to publish the 2020-21 budget with a total tax rate of \$14.213. Ayes: Mommer, Hungerford, Bloom, Terrones. Nays: None. The motion carried.

**DISCUSS AND APPROVE WELLMARK QUOTES:** Motion by Bloom, second by Hungerford to approve the Wellmark quote of an increase of 4.49%. Ayes: Mommer, Hungerford, Bloom, Terrones. Nays: None. The motion carried.

**DISCUSS NON-CERTIFIED SUBSTITUTE PAY PRACTICES:** Mrs. Myers presented a worksheet to the Board that explained what the total increase would be for each position affected.

**APPROVE FACILITY ASSESSMENT BIDS FROM REQUEST FOR PROPOSALS:** Motion by Terrones, second by Hungerford to approve to go with Estes bid for the facility assessment for a total cost of \$12,000 which includes basic of \$9,500 plus MEP \$2,500.

**DISCUSS BOARD AND ADMINISTRATOR NEWSLETTER:** Mr. Ryan presented the Board and Administrator newsletter. This month's newsletter covered the following topics: Does the board's leadership affect student achievement; Weekly meeting with superintendent improves communication; Define how and where the board interacts with the superintendent; Board question: What does the vice president do?

**REPORT FROM SUPERINTENDENT:** Mr. Ryan provided an update to the Board on the following: April 6<sup>th</sup> will be the next Board Meeting; Interviews for the Industrial Technology job were conducted and a job has been offered and accepted; Interviews for the Agriculture Teaching position took place and a job offer has been offered; Continuous monitoring on the Iowa Department of Public Health and the CDC on COVID-19; Communications between Mr. Ryan and Department of Education Executive Director, Dr. Ann Lebo about virtual learning; Mr. Ryan continues to schedule meetings with each board member, but reminds them to reach out at any time if topics arise.

**ADJOURN:** Motion by Bloom, second by Hungerford to adjourn the meeting at 9:08 p.m. Carried unanimously.

**EXEMPT SESSION CONCERNING COLLECTIVE BARGAINING:** The exempt session for collective bargaining began at 9:10 p.m. and ended at 9:58 p.m.

**Attest:** Riley Myers, Board Secretary

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Riley Myers, Board Secretary

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Craig Mommer, Board President