

EAST MARSHALL COMMUNITY SCHOOL

Regular Meeting

June 14, 2021

The Board for the East Marshall Community School District met in a Regular Session on 6/14/21 in the Board Room at the East Marshall District Office in Gilman at 6:30 p.m. Members Present: Andrea Terrones, Elizabeth Crandon, Terri Hungerford, Ann Dee Bloom, Craig Mommer. Absent: None. Also present: Superintendent Anthony Ryan, Business Manager/Board Secretary Riley Myers, Principals Cathy DeBondt and Matt Rasmusson, and Chad Alley from Estes.

Chairman Terrones called the regular meeting to order at 6:33 p.m. Board Secretary Riley Myers took roll call to determine a quorum for the meeting. Members Present: Andrea Terrones, Elizabeth Crandon, Terri Hungerford, Ann Dee Bloom, Craig Mommer. Members Absent: None. Board Member Hungerford read the District's mission statement.

APPROVE AGENDA: Motion by Hungerford, second by Crandon to approve the agenda. Ayes: Terrones, Crandon, Hungerford, Bloom, Mommer. Nays: None.

CONSENT AGENDA: Mr. Ryan presented the following consent agenda items to the Board: 3A) Bells and Whistles reports; 3B) Approve the regular meeting minutes from May 17, 2021 and special meeting minutes from May 24, 2021; 3C) Approve bills, invoices, and financial statements as presented; 3D) There were no donation applications or fundraising requests this meeting; 3E) There were no volunteer coaches to approve this meeting; 3F) Approve the interagency agreement with Mason City CSD; 3G.a.) Approve the following open enrollment in application for 2020-2021 meeting good cause for Tukker Snyder-Kdg. Approve the following open enrollment in application for 2021-2022 meeting good cause for Kaydence Nino-PK; 3H.a.) Approve the following resignations for Matt Bandstra as High School Assistant Football Coach effective immediately and Debbie Morrison as Middle School Special Education Teacher effective at the end of 20-21 school year; 3H.c.) Approve the following contracts for Rebecca Sanders as High School Mentor Teacher at \$1,000 per mentee, Autumn Simpson as 7th/8th grade Science Teacher at \$38,980, Mary Chantland as Elementary Teacher at \$44,720, Jillian Steelberg as Elementary Teacher at \$43,080, Dana Wheater as Elementary Summer School Teacher at \$25/hour, Ranae Schelp as Elementary Summer School Coordinator at \$25/hour, Ranae Schelp as Elementary Summer School Teacher at \$25/hour, Alyssa Poll as 21-22 Prom Sponsor, Sarah Schutt as Elementary Summer School Teacher at \$25/hour, Sarah Vajgrt as Elementary Summer School Teacher at \$25/hour; 3I) Reports from principals and directors as presented in the Board Packet.

Motion by Crandon, second by Mommer to approve the consent agenda as presented. Ayes: Terrones, Crandon, Hungerford, Bloom, Mommer. Nays: None.

DISCUSS CONSTRUCTION PROGRESS (ESTES): Chad Alley from Estes updated the Board with the construction progress. Mr. Alley shared that the softball field was completed on time, some speakers have been fixed and adjusted, some of the bus barn doors have been installed and others will be installed at a later date, the electrician will continue to work at the bus barn with the hope to be completed by June 30, 2021, sheds are in the process of getting put up, and new trees have been planted and stumps have been removed.

APPROVE CHANGE ORDERS FOR CONSTRUCTION PROGRESS (ESTES): Motion by Crandon, second by Hungerford to approve the payment to Estes for completed work for \$304,033.94. Ayes: Terrones, Crandon, Hungerford, Bloom, Mommer. Nays: None. The motion carried.

DISCUSS RFP PROPOSALS FOR ARCHITECT SERVICES: Mr. Ryan explained to the Board that for any major projects done in a school district, an architect will be needed. Mr. Ryan stated that a few architects have already visited some buildings to take a look at a few items. Mr. Ryan stated that the architect will help with the master plan for the district. Bids for architect firms were to be turned in to Mr. Ryan by June 14th. Mr. Ryan stated that once he gets the chance to open the bids, he will bring a recommendation to the Board.

DISCUSS FACILITIES/IMPROVEMENTS PLANNING: Mr. Ryan expressed to the Board that now is the time to start thinking about facility improvements. Mr. Ryan stated that the board will need to prioritize improvements to that best impacts the needs of the students. Many improvements were discussed. Mr. Ryan informed the Board that this will be an ongoing topic.

DISCUSS STAFFING LEVELS: Mr. Ryan explained the posting for the Middle School Counseling position and Administration's reasoning behind it. Mr. Ryan also explained that since there were only applicants for the Counseling position that there was not much to discuss about the flexibility of the two positions and it is recommended to interview for the counseling position.

DISCUSS PANDEMIC STIMULUS FUNDING: Mr. Ryan informed the Board of the stimulus funds and any updates that have been made by the State. Mrs. Myers shared with the Board of the current balance of the stimulus funds that has been allocated to the School District. Mrs. Myers also shared the breakdown of expenditures that were paid for using stimulus funds.

APPROVE FIRST READING OF POLICY 900 SERIES 5 YEAR REVIEW: Review of the 900 Policy Series occurred. Policy 903.4 was discussed and the board decided to request further review at future board meetings. The board requested the superintendent to research the policy and provide possible updates at a future meeting. Motion by Bloom, second by Mommer to approve the first reading of policy 900 series 5 year review with examples for next meeting. Ayes: Terrones, Crandon, Hungerford, Bloom, Mommer. Nays: None. The motion carried.

APPROVE MILK, GAS, LP, AND DIESEL BIDS: Motion by Crandon, second by Bloom to approve New Century FS for LP at \$.999/gallon, New Century FS for Diesel at \$2.182/gallon, and Tom's Tire for Gas at \$.03 per gallon off pump price. Ayes: Terrones, Crandon, Hungerford, Bloom, Mommer. Nays: None. The motion carried.

Motion by Hungerford, second by Crandon to approve AE for Milk. Ayes: Terrones, Crandon, Hungerford, Bloom, Mommer. Nays: None. The motion carried.

APPROVE 2021-2022 ADULT LUNCH FEES: Motion by Mommer, second by Hungerford to table this item until later date due to not all information available at this time. Ayes: Terrones, Crandon, Hungerford, Bloom, Mommer. Nays: None. The motion carried.

APPROVE TECHNOLOGY PURCHASE PARTIALLY FUNDED BY ERATE: Mr. Ryan explained that this is an upgrade and renew some technology switches to meet learning needs. Mr. Ryan stated that E-rate will pay 70% and East Marshall is responsible for 30%. Motion by Crandon, second by Hungerford to approve the technology purchase with E-rate paying \$49,028.70 and East Marshall paying \$21,012.30. Ayes: Terrones, Crandon, Hungerford, Bloom, Mommer. Nays: None. The motion carried.

REPORT FROM SUPERINTENDENT: Mr. Ryan provided an update to the Board on the following: There is so much to celebrate this year regarding attendance and the health of students and staff; Student registration for 2021-2022 school year will be conducted online again this year, but there will be the traditional registration day in August for those who are new to the district; Construction projects from the derecho are wrapping up; ESSER funds were discussed earlier in the meeting; 2 new school buses have arrived with seatbelts required by law; Reminder that June 28, 2020 was when graduation was last year, and we have come so far since then in regards to COVID; Mr. Ryan plans on taking some vacation time over the next few days.

ADJOURN: Motion by Crandon, second by Mommer to adjourn the meeting at 9:20 p.m. Carried unanimously.

Attest: Riley Myers, Board Secretary

Riley Myers, Board Secretary

Andrea Terrones, Board President