

EAST MARSHALL COMMUNITY SCHOOL

Annual and Organizational Meeting

November 18, 2020

The Board for the East Marshall Community School District met in a Regular Session on 11/18/20 in the cafeteria at the East Marshall Middle School in Gilman at 7:00 p.m. Members Present: Craig Mommer, Elizabeth Crandon, Terri Hungerford, Ann Dee Bloom, Andrea Terrones. Absent: None. Also present: Superintendent Anthony Ryan, Business Manager/Board Secretary Riley Myers, Principals Cathy DeBondt and Janelle Pirkl, Chad Alley and Randy Sharp from Estes.

Chairman Mommer called the regular meeting to order at 7:00 p.m. Board Secretary Riley Myers took roll call to determine a quorum for the meeting. Members Present: Craig Mommer, Elizabeth Crandon, Terri Hungerford, Ann Dee Bloom, Andrea Terrones. Member Absent: None. Superintendent Anthony Ryan read the District's mission statement.

APPROVE AGENDA: Motion by Hungerford, second by Crandon to approve the agenda. Ayes: Mommer, Crandon, Hungerford, Bloom, Terrones. Nays: None.

APPROVE MINUTES FROM PREVIOUS MEETINGS: Motion by Hungerford, second by Terrones to approve the regular minutes from October 19, 2020. Ayes: Mommer, Crandon, Hungerford, Bloom, Terrones. Nays: None. The motion carried.

APPROVE BILLS, INVOICES, AND FINANCIAL STATEMENTS: Motion by Terrones, second by Bloom to approve the payment of bills and financial statements as presented. Ayes: Mommer, Crandon, Hungerford, Bloom, Terrones. Nays: None. The motion carried.

APPOINT BOARD SECRETARY AS TEMPORARY BOARD PRESIDENT: Motion by Terrones, second by Mommer to appoint Board Secretary Riley Myers as temporary Board President to conduct the management of nominations of Board President for the 2020-21 year. Ayes: Mommer, Crandon, Hungerford, Bloom, Terrones. Nays: None. The motion carried.

ADJOURNMENT OF ORGANIZATIONAL MEETING: Motion by Crandon, second by Hungerford to adjourn the organizational meeting at 7:03 p.m. Ayes: Mommer, Crandon, Hungerford, Bloom, Terrones. Nays: None. The motion carried.

Board Secretary and Interim Board President Riley Myers called the Annual Meeting to order at 7:04 p.m. Mrs. Myers took roll call to determine a quorum for the meeting. Members Present: Craig Mommer, Elizabeth Crandon, Terri Hungerford, Ann Dee Bloom, Andrea Terrones. Members Absent: None. Superintendent read the District's mission statement.

ELECTION OF BOARD PRESIDENT: Mrs. Myers called for nominations for the Board President. Board Member Mommer nominated Andrea Terrones. Motion by Mommer, second by Crandon to cease nominations for Board President. Ayes: Mommer, Crandon, Hungerford, Bloom, Terrones. Nays: None. The motion carried. Motion by Mommer, second by Crandon to appoint Andrea Terrones as Board President. Ayes: Mommer, Crandon, Hungerford, Bloom. Nays: None. The motion carried. The oath of office was administered.

ELECTION OF BOARD VICE PRESIDENT: Chairman Terrones called for nominations for Board Vice President. Board Member Hungerford nominated Elizabeth Crandon. Motion by Hungerford, second by Mommer to cease nominations for Vice President. Ayes: Terrones, Crandon, Hungerford, Bloom, Mommer. Nays: None. Motion by Hungerford, second by Mommer to appoint Elizabeth Crandon as Vice President. Ayes: Terrones, Hungerford, Bloom, Mommer. Nays: None. The motion carried. The oath of office was administered.

APPOINTMENT OF BOARD SECRETARY AND TREASURER: Chairman Terrones called for nominations for Board Secretary and Treasurer. Board Member Crandon nominated Riley Myers. Motion by Crandon, second by

Hungerford to appoint Riley Myers as Board Secretary and Treasurer. Ayes: Terrones, Crandon, Hungerford, Bloom, Mommer. Nays: None. The motion carried. Chairman Terrones administered the oath of office.

CONSENT AGENDA: Mr. Ryan recommended to pull out item C and add it to the agenda as 4A. Motion by Hungerford, second by Crandon to pull out item C and add it to the agenda as 4A. Ayes: Terrones, Crandon, Hungerford, Bloom, Mommer. Nays: None. The motion carried.

Mr. Ryan presented the following consent agenda items to the Board: 3A) Bells and Whistles reports; 3B) Approve interagency agreements with West Marshall Community School District; 4D) Approve the following donation request for gloves, masks, hand sanitizer, Kleenex, disinfectant from Kathy Kerr; and Approve the following fundraising requests for Sock Sales for the East Marshall Band Program with profits being used towards more opportunities for program; 3E.a.) Approve the following open enrollment in applications for 20-21 meeting good cause for Ethan Guilbeaux-7th and Todd Jenkins-4th; 3E.b.) Approve the following open enrollment out applications for 20-21 meeting good cause for Ashad Powell-6th, Justyce Wyatt-3rd, Kahnner Collum-1st, and Natalie Nickey-5th; 3F.a.) Approve the following resignations for Amanda Morris as Middle School cook effective immediately and Paul Poole as Middle School Custodian effective November 30, 2020; 3G) Reports from the principals and directors as presented in the Board Packet.

Motion by Hungerford, second by Crandon to approve the consent agenda as presented. Ayes: Terrones, Crandon, Hungerford, Bloom, Mommer. Nays: None. The motion carried.

APPROVE SBRC REQUEST FOR INCREASED ALLOABLE GROWHT FOR ENROLLMENT, OPEN ENROLLMENT OUT, AND LEP: Mr. Ryan reviewed the SBRC request for increased allowable growth for enrollment, open enrollment out, and LEP instruction beyond five years. Motion by Hungerford, second by Bloom to approve the SBRC request for increase allowable growth for an increase in the District's open enrollment out of \$55,040. Roll Call: Terrones- Aye, Crandon- Aye, Hungerford- Aye, Bloom- Aye, Mommer- Aye. The motion carried.

DISCUSS CONSTRUCTION PROGRESS (ESTES): Mr. Sharp introduced himself to the Board as he will be the project manager for the construction. Mr. Sharp explained that the roof repairs have started, and the footing for the bus barn is in progress and would like to get the concrete laid before the weather gets to cold. Mr. Sharp explained what the next steps will be.

APPROVE CHANGE ORDERS FOR CONSTRUCTION PROGRESS (ESTES): Mr. Sharp and Mr. Alley went through each change order with the Board. The Board discussed the change orders as need be. Motion by Crandon, second by Hungerford to approve change orders number 6-various roof repairs, number 7- replace two storage sheds, number 8-football scoreboard, number 9- flag pole replacement, number 10- track repairs, number 11- greenhouse, number 12- fencing at softball field and track, number 14- bus barn addition, and number 4- updating bus barn siding. Roll Call: Terrones- Aye, Crandon- Aye, Hungerford- Aye, Bloom- Aye, Mommer- Aye. The motion carried.

DISCUSS AND APPROVE RETURN TO LEARN: Mr. Ryan discussed the increase in the counties rates within the School District. Mr. Ryan also discussed the absentee rate for the School District and how low it is compared to the counties rates. Mr. Ryan stated that the mitigation efforts at each building has been working to keep the students healthy. Mr. Ryan explained that administration has continued to discuss what would be best for the students especially with Thanksgiving break approaching. Mr. Ryan discussed the idea of having students go virtual the three days after Thanksgiving break in hopes that symptoms may start showing if there has been exposure. The Board also discussed closing all facilities once school is released on Wednesday November 25, 2020, and not opening up until school is back in session in person.

Motion by Bloom, second by Mommer to go virtual learning on November 30, December 1, and December 2 along with all school facilities closed starting at 2:20 p.m. on Wednesday, November 25, 2020 and remain closed until school is back in session on school grounds. Ayes: Terrones, Crandon, Hungerford, Bloom, Mommer. Nays: None. The motion carried.

APPROVE RESOLUTION ADOPTING GOVERNOR'S HEALTH AND SAFETY GUIDELINES AT SCHOOL EVENTS: Motion by Hungerford, second by Crandon to approve the resolution adopting Governor's

health and safety guidelines at school events. Ayes: Terrones, Crandon, Hungerford, Bloom, Mommer. Nays: None. The motion carried.

APPROVAL OF NAMING BANK DEPOSITORIES: Motion by Hungerford, second by Crandon to name Citizens Savings Bank of Gilman, LeGrand, and Marshalltown as a depository bank for \$3,500,000 for all funds, Great Western Bank of Marshalltown as a depository bank for \$3,500,000 for all funds, and ISJIT as a depository bank for \$3,500,000 for all funds. Ayes: Terrones, Crandon, Hungerford, Bloom, Mommer. Nays: None. The motion carried.

APPROVAL OF NAMING OF OFFICAL PUBLICATION: Motion by Mommer, second by Hungerford to name the Times Republican from Marshalltown as the official publication of the District. Ayes: Terrones, Crandon, Hungerford, Bloom, Mommer. Nays: None. The motion carried.

APPROVE RIVER HILLS SPECIAL EDUCATION DEFICIT AND APPLICATION TO THE SBRC: Motion by Hungerford, second by Crandon to table this topic until December's meeting. Ayes: Terrones, Crandon, Hungerford, Bloom, Mommer. Nays: None. The motion carried.

APPROVAL OF INTERIM PAYMENT OF BILLS: Motion by Hungerford, second by Mommer to approve the Interim Payment of Bills per Board Policy 705.3. Ayes: Terrones, Crandon, Hungerford, Bloom, Mommer. Nays: None. The motion carried.

APPROVAL OF PRESIDENT'S DESIGNEE TO SIGN CHECKS AND USE SIGNATURE STAMP ON APPROVED CONTRACTS: Motion by Crandon, second by Hungerford to authorize Allison Frost to sign school district warrants as the Board President's designee and to authorize the use of the Board President's signature stamp to sign employees contracts that have been approved by the Board and official's contracts as presented by the District's Activities Director. Ayes: Terrones, Crandon, Hungerford, Bloom, Mommer. Nays: None. The motion carried.

APPOINTMENT OF BOARD MEMBERS TO DISTRICT COMMITTEES: Motion by Mommer, second by Crandon to appoint Board members Andrea Terrones, Elizabeth Crandon, Terri Hungerford, Ann Dee Bloom, and Craig Mommer to the Negotiations Committee with Superintendent Anthony Ryan appointed as chief negotiator for the district. Ayes: Terrones, Crandon, Hungerford, Bloom, Mommer. Nays: None. The motion carried.

Motion by Crandon, second by Hungerford to appoint Board member Craig Mommer to the Insurance Committee. Ayes: Terrones, Crandon, Hungerford, Bloom, Mommer. Nays: None. The motion carried.

Motion by Crandon, second by Mommer to appoint Terri Hungerford to the Marshall County Compensation Board. Ayes: Terrones, Crandon, Hungerford, Bloom, Mommer. Nays: None. The motion carried.

Motion by Crandon, second by Mommer to appoint Board members Ann Dee Bloom and Terri Hungerford to the Finance Committee. Ayes: Terrones, Crandon, Hungerford, Bloom, Mommer. Nays: None. The motion carried.

Motion by Hungerford, second by Mommer to appoint Board members Elizabeth Crandon and Andrea Terrones to the Community Leadership Team. Ayes: Terrones, Crandon, Hungerford, Bloom, Mommer. Nays: None. The motion carried.

APPROVAL OF BOARD MEETING DATES FOR THE 2020-2021 SCHOOL YEAR: Motion by Hungerford, second by Crandon to set the third Monday of the month at 6:30 p.m. at the Board room in Gilman for regular Board meetings for the 2020-21 year with the exception of the following meetings: December Board meeting will be held on Monday December 13 at the High School in LeGrand at 4:30 p.m. and the April Board meeting will be held on April 12, 2021 at the District Office in Gilman at 6:30 p.m. Ayes: Terrones, Crandon, Hungerford, Bloom, Mommer. Nays: None. The motion carried.

DISCUSSION OF WORK SESSION MEETING: Mr. Ryan discussed with the Board that December 9th was still on for the work session meeting.

DISCUSS IASB ANNUAL CONFERENCE: Board member Crandon attended the Delegate meeting. She shared with the Board what was discussed at the Delegate meeting.

APPROVE PURCHASE OF SCHOOL BUS(ES): Mr. Ryan discussed that it is recommended to purchase two school buses with air conditioning, and to trade in two buses as well. Motion by Crandon, second by Hungerford to purchase two buses with air conditioning through Bluebird with the SAVE fund. Ayes: Terrones, Crandon, Hungerford, Bloom, Mommer. Nays: None. The motion carried.

APPROVE PURCHASE OF SCHOOL VANS: Mr. Ryan explained these van are to replace the three that were deemed a total lost from the storm. Mr. Ryan discussed that the transportation director recommends to get one 10 person Transit and one Dodge Caravan. Motion by Hungerford, second by Mommer to approve the purchase of one 10 person Transit and one Dodge Caravan from Stew. Ayes: Terrones, Crandon, Hungerford, Bloom, Mommer. Nays: None. The motion carried.

DISCUSS CUSTODIAL SUPPORT: Mr. Ryan discussed the idea of a third party vendor to handle the custodial work. Mr. Ryan explained that we would request the company use the current employees that are at East Marshall. The Board also suggested having Mr. Ryan look into a third party vendor for snow removal as well. The Board and Mr. Ryan determined to gather more information on some third party vendors for the custodial work and snow removal.

REPORT FROM SUPERINTENDENT: Mr. Ryan provided an update to the board on the following items: Roofers are working on the 1923 edition at the High School; The musical was a success and limited tickets were available; We continue to work with the insurance company as we work through derecho claims; A letter was sent to parents in regards to Return to Learn planning; The Legislative Dinner planned for December 2nd has been cancelled; Students and staff continue to do a wonderful job with the mitigation strategies; Mr. Ryan covered for Mr. Rasmusson at the High School while he was gone.

DISCUSS BOARD AND ADMINISTRATOR NEWSLETTER: Mr. Ryan explained that there was nothing to report with the Board and Administrator newsletter this month.

ADJOURN: Motion by Crandon, second by Mommer to adjourn the meeting at 10:00 p.m. Carried unanimously.

Attest: Riley Myers, Board Secretary

Riley Myers, Board Secretary

Andrea Terrones, Board President